



St Michael's Nursery

Application Form

Child's Details	
Surname:	
First Name:	
Date of Birth:	
Gender:	Male / Female (please circle)
Home Address:	
Post Code:	
Is Your Child Potty Trained?	Y / N (please circle)
First Language:	
Additional Needs:	Y / N (please circle)
If yes to the above question, please provide details:	
Parent/Guardian's Details (with parental responsibility & with whom the child lives)	
Name:	
Relationship to Child:	Mother / Father / Guardian (please circle)
Mobile:	
Email:	
Additional Information	
Name of any siblings currently attending St Michael's school:	
How did you hear about St Michael's Nursery?	

Booking

- The first 15 hours are free due to government funding (link to apply will follow).
- Any additional sessions booked are subject to a charge of £5 per hour (unless entitled to the 30 hours government funding – link to apply will follow).
- Full time places (30 hours) are available 9am – 3pm.
- Afternoon collection may take place until 3.15pm at no extra charge.
- Any changes to sessions booked must be provided in writing with one month’s notice and will be granted subject to availability.
- Bookings for additional hours above the free hours will be charged regardless of attendance.

For 15 hours: Currently we have the capacity to provide you with the choice of how you would like to spread the 5 sessions of 3 hours, equal to a total of 15 hours, across the week. For example, you might choose three mornings and one full day, or two full days and one afternoon. Please note that the 15 hours must be spread in combinations of the 3-hour sessions as these cannot be broken up. For example, you cannot book an hour in the morning and 2 hours in the afternoon.

Please indicate your preferred choice below and, subject to availability, we will do our best to offer the sessions requested.

DAY	MORNING (9am – 12noon)	AFTERNOON (12noon – 3pm)
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Please note:

- **Applications will not be processed until proof of address and a birth certificate have been provided to office staff.**
- **Attendance at St Michael’s Nursery does not guarantee a place within our Reception Class at St Michael’s CE Primary School. Applications for a Reception place are co-ordinated through Lewisham Local Authority and should be made online.**

I certify that the information I have given is true and complete. I understand that supplying false information may result in a place being withdrawn.

Parent/Carer Signature:	
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OFFICE USE ONLY

Birth certificate provided: YES / NO	Proof of address provided: YES / NO
Documents received by (print name):	Date application received: