



St Michael's Nursery

Application Form

Child's Details	
Surname:	
First Name:	
Date of Birth:	
Gender:	Male / Female (please circle)
Home Address:	
Post Code:	
First Language:	
Additional Needs:	Y / N (please circle)
If yes to the above question, please provide details:	
Parent/Guardian's Details (with parental responsibility & with whom the child lives)	
Name:	
Relationship to Child:	Mother / Father / Guardian (please circle)
Mobile:	
Email:	
Additional Information	
Name of any siblings currently attending St Michael's school:	
How did you hear about St Michael's Nursery?	

Booking

Date Place Required From: _____

- New bookings are available from the **beginning** of a new term.
- The first 15 hours are free due to government funding.
- Any additional sessions booked are subject to a charge of £6.50 per hour which is £19.50 per 3 hour session (unless entitled to the 30 hours government funding).
- **Fees for any hours in addition to the funded allocation will be invoiced and must be settled in full in advance of the relevant term.**
- Full time places (30 hours) are available 8.45am - 3.15pm.
- Any changes to sessions booked must be provided in writing with one month's notice and will be granted subject to availability.
- **Bookings for additional hours above the free hours will be charged regardless of attendance.**

For 30 hours: If government funding for the additional 15 hours has been approved, please note that the 11-digit code is only valid from the term **after** the date on the letter. Not all the additional 15 hours need to be used.

Please indicate your preferred choice below and, subject to availability, we will do our best to offer the sessions requested.

DAY	MORNING (8.45am – 11.45am)	AFTERNOON (12.15pm – 3.15pm)
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Please note:

- **All children must be potty trained upon joining the nursery.**
- **Applications will be confirmed once a birth certificate has been provided to the school office.**
- **A child cannot join the nursery until all required paperwork (as required by Lewisham) has been completed and provided to the school office.**
- **A child cannot use any hours in addition to their funded allocation unless fees for the additional hours are paid in advance of the relevant term.**
- **Attendance at St Michael's Nursery does not guarantee a place within our Reception Class at St Michael's CE Primary School. Applications for a Reception place are co-ordinated through Lewisham Local Authority and should be made online.**

I certify that the information I have given is true and compete. I understand that supplying false information may result in a place being withdrawn.

Parent/Carer Signature:	
OFFICE USE ONLY	
Birth certificate provided: YES / NO	
Received by (print name):	
Date application received:	